



2 per class

Messenger

Responsibilities:

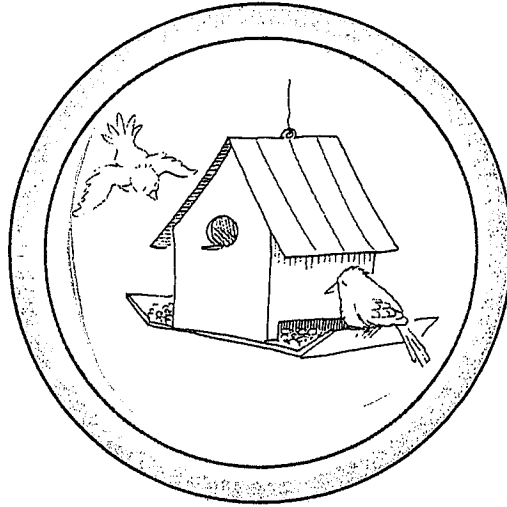
Deliver written or spoken messages to people in building

May take attendance down when there is a sub

Get students when the office needs them

Get papers from printer in centrum

Salary \$550



1 From
each class.

Ornithologist

Responsibilities:

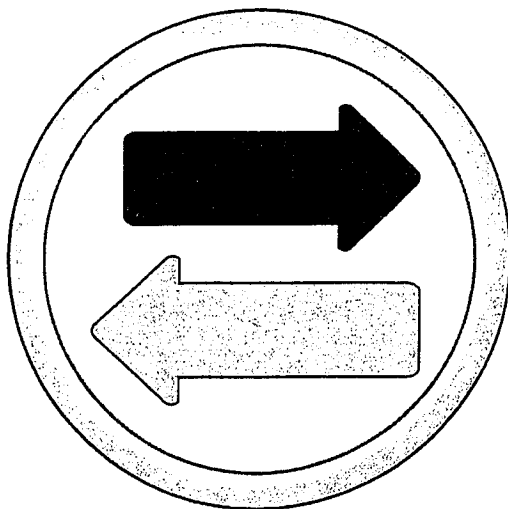
Taking care of bird feeders outside

Managing bird seed in the back room

Someone who does not leave for WIN time

Helps if you are tall

Salary \$550



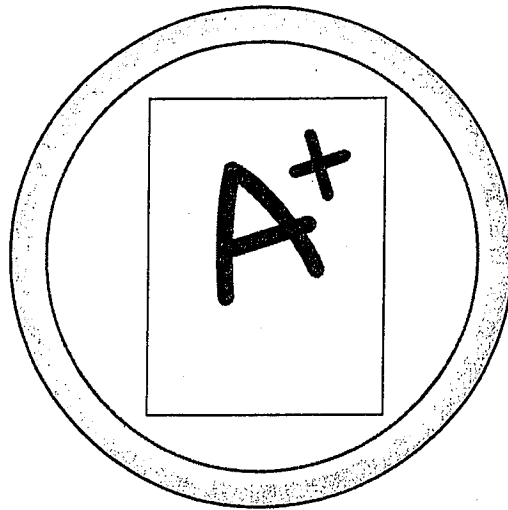
1 per
Class

Substitute

Responsibilities:

Perform the job of any absent student.

Salary \$550



2 per
class

Administrative Assistant

Responsibilities:

Hand out papers to students.

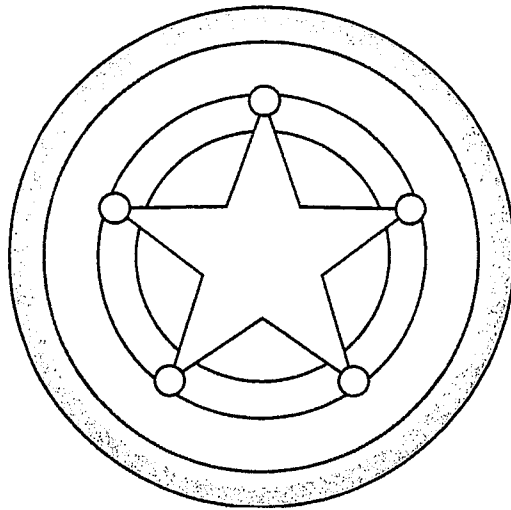
Hand out materials such as art supplies.

Collect papers or homework from students when asked.

Organize the class supply shelves and keep them neat.

Check planners

Salary: \$600



4 per class

Deputy

Responsibilities:

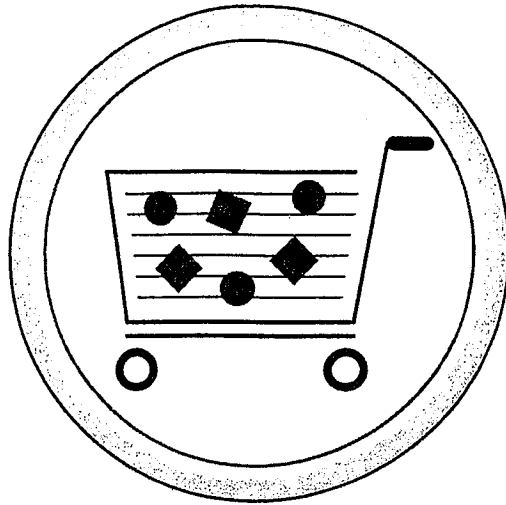
Check for violations of class rules.

Hand out tickets to fine students who break the rules.

Keep a record of fines and payments.

Deposit money from fines in the Fine Folder.

Salary: \$650



1 per class

Store Manager

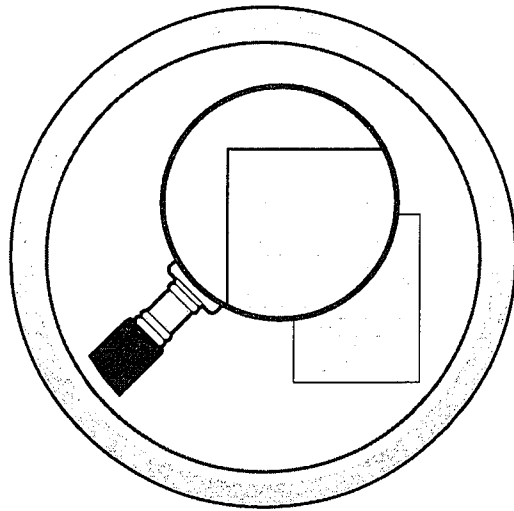
Responsibilities:

Manage the school store.

Keep a record of inventory.

In charge of auction materials

Salary: \$500



1 per class

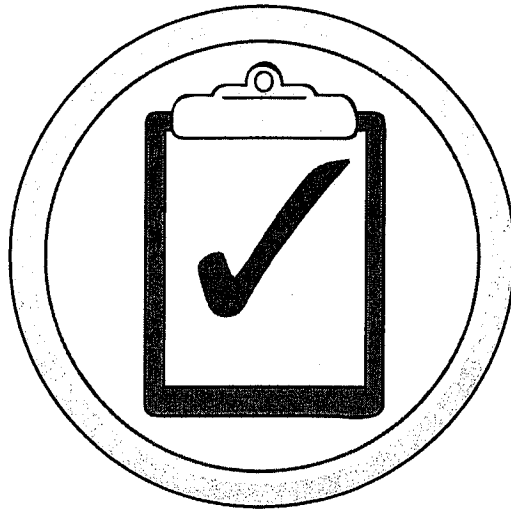
Homework Monitor

Responsibilities:

Keep a daily record of students' completed homework assignments. *Checking in planners*

Inform Police Officers about incomplete or missing homework so they can write fine tickets.

You have good attendance
Salary: \$550



2 per class

Attendance Monitor

Responsibilities:

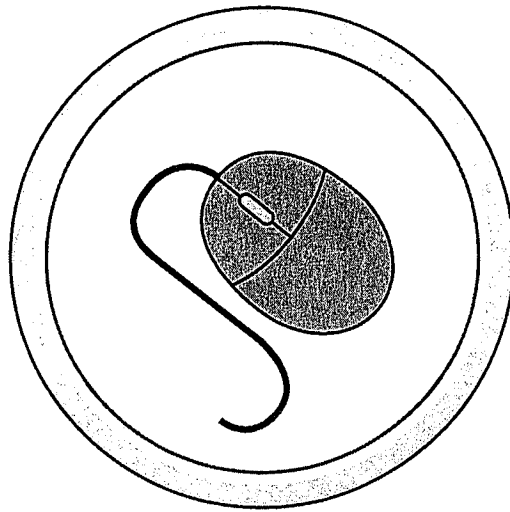
Take daily attendance and record absences.

Report absences to the teacher.

Provide students with make-up materials when they return to class.

Planner Checker (Roberts)

Salary: \$600



1 per class

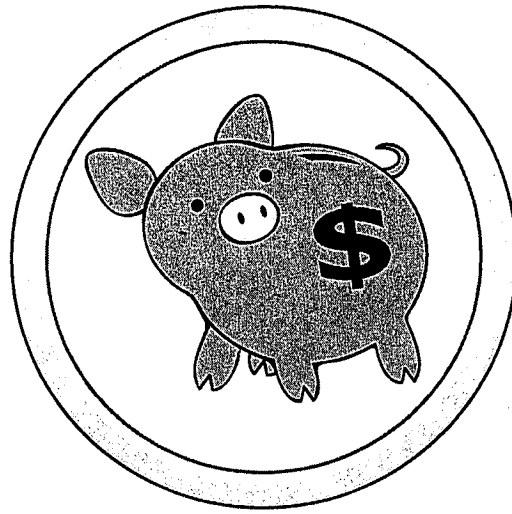
Technology Supervisor

Responsibilities:

Turn the lights and computers on or off at appropriate times.

Assist with technology tasks such as setting up projectors, preparing cameras, or using audio equipment.

Not a safety
Salary: \$550



6 per class

Banker

Responsibilities:

Keep banking records for 4 to 6 students.

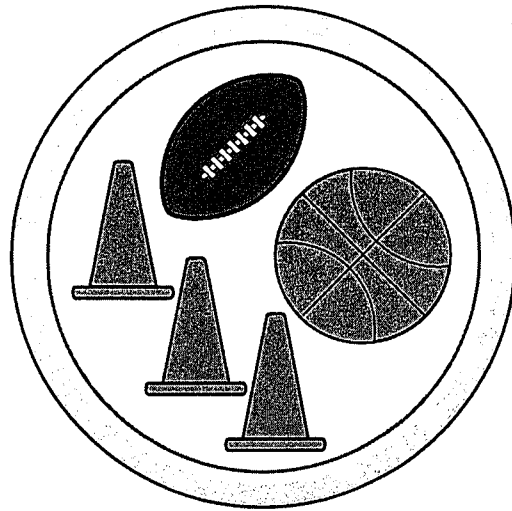
Accept money for deposits.

Pay out money for withdrawals.

Keep some cash ready to meet requests.

Deposit remaining cash in the
Central Classroom Bank.

Salary: \$700



2 per class

Equipment Supervisor

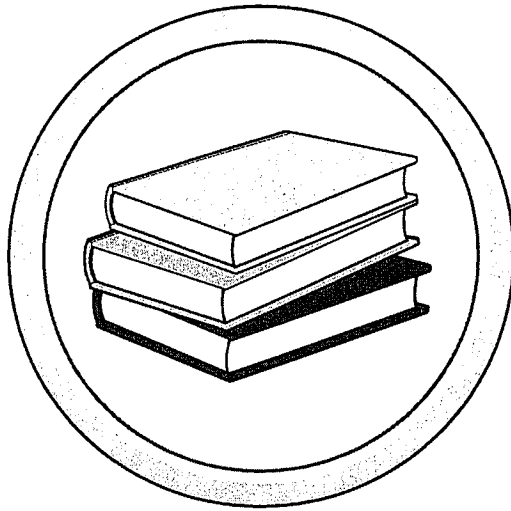
Responsibilities:

Keep a detailed record of all classroom equipment.

Borrow and return gym equipment when necessary.

Lunch tote

Salary: \$500



1 per class

Librarian

Responsibilities:

Keep a record of books checked out of the class library.

Remind students to return the books if they are late.

Keep the class library organized.

Take books to the school library as scheduled.

Salary: \$550



1 per class

Custodian

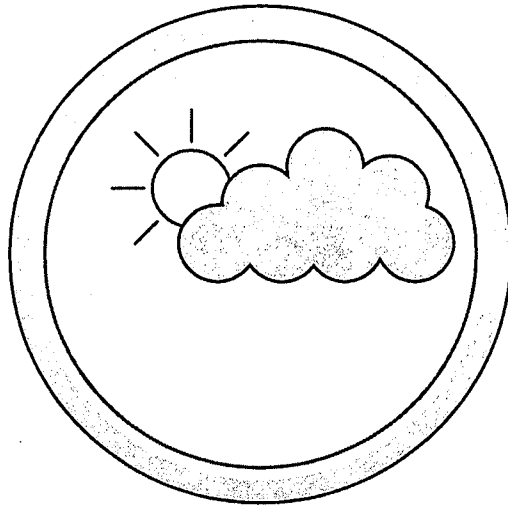
Responsibilities:

Keep the writing boards and countertops clean.

Tidy up classroom areas when they need it.

Make sure recycling items are placed where they should be.

Salary: \$600



2 total

Meteorologist

Responsibilities:

Check daily weather forecasts and report them to the class.

Keep a record of weather that occurs throughout the year.

Salary: \$550